

Library Memorial Library
Board of Trustees Meeting
May 15, 2019
Dearborn Redden Room
7:00 p.m.

- A. **Call to Order** the meeting was called to order at 7:02pm
- B. **Attendance: Director Amanda Reynolds Cooper, Chair Bob Lamothe, Trustees Chris Hendry, Jay Athuluri, Liz Keroack, Deb Knowlton; Alternates Sheila Ewell, Brian Abasciano, and Secretary Theresa Evans**
- C. **Officer's Report**
- a. Secretary: A motion was made by Chris and seconded by Deb to approve the minutes of the April meeting. Motion Passed, all in favor.
 - b. Chairperson- Bob spoke briefly of the meeting that occurred last Friday May 10th with one of the hourly librarians, Liz, Amanda and himself. The contents of the meeting can be found in Director's report but highlights stated that this librarian was given a one-month suspension for an incident that occurred. She subsequently gave her resignation.
 - c. Treasurer: Reviewed monthly report and placed on file for both Citizens and Salem Five accounts. Jay has completed transition of all bank signing privileges to Chris
- D. **Reports**
- a. Director Amanda's report and monthly financials were received and discussed.
 - b. Monthly Spending Reviewed
 - c. Assistant Director Report Reviewed
 - d. Teen Services Reviewed
 - e. Public Services Reviewed
 - f. Children's Services Reviewed
 - g. Tech Services Reviewed

E. **New Business**

- a. **Personnel** – Staff compensation: Amanda is assessing increases for hourly employees, reflecting a prior decision by this board
- b. Jen Beigel is reaching her 3-year anniversary and benchmark data shows that the Hampton library cataloguer is paid less than other towns with similar positions. Data will be reviewed, and impact discussed in future meeting
- c. **Other** – Evening hours on July 26th 5-6:30pm motion made by Liz and Chris seconded, all in favor.

F. **Friends Report**- none available at time of meeting

G. **Summary of Decisions Made** Accepted Minutes and approved evening hours Friday July 26th

H. **Next Meeting**- Wednesday June 19, 2019

I. **Adjournment** motion made by Liz and seconded by Chris at 7:34pm