

**Lane Memorial Library
Trustees Meeting Minutes
April 17, 2019
Dearborn Redden Room
7:00PM**

A. Call to Order: The meeting was called to order at 7:03PM.

B. Attendance: Director Amanda Reynolds Cooper, Chair Bob Lamothe, Trustees Chris Hendry and Jay Athuluri, Alternates Sheila Ewell, Brian Abasciano (voting for absent Liz Keroack), and Theresa Evans, and Secretary Deb Knowlton

C. Officer's Reports

- a) **Secretary:** A motion was made by Chris and seconded by Deb to approve the minutes of the March meeting. Motion passed, AIF.
- b) **Chairperson:** No report
- c) **Treasurer:** Reviewed monthly report and placed on file. Jay is working with Chris to create logins for financial accounts online and to make signature changes.

D. Reports

- a) **The Director's Report:** Amanda's report and monthly financials were received and discussed.
- b) The Public Services, Children's Services, and Tech Services were reviewed. Teen Services or Asst. Director Reports were also received and reviewed.

E. Old Business

- a) **Investment Policy:** Jay made a motion and Chris seconded to adopt the new investment policy as amended. Motion passed, AIF.
- b) **Personnel:** Director's annual review - Chris moved and Jay seconded a motion to enter into non-public session. Motion passed. Deb moved and Jay seconded a motion to come out of executive session. Motion passed, AIF.
- c) **Other:** Jay moved, and Brian seconded a motion to elect Theresa as secretary. Motion passed, AIF.

F. Acceptance of Donations: Chris moved, and Jay seconded a motion to accept \$3,404.52 in donations. Motion passed, AIF.

G. Friends of the Library Report: The mural has been commissioned and NH Nature is the theme. The old mural will be down by April 15 and the new one done by June 28. The Spring Book Sale is planned for June 5-8 and late spring and early summer programs are planned.

H. Summary of Decisions: The Board of Trustees voted to accept the minutes of the March 2019 meeting; to adopt the new investment policy; to go into non-public session; to offer Amanda a 3% raise; to come out of non-public session; to elect Theresa Evans as

secretary and to accept \$3,404.52 in donations.

I. Next meeting: The next meeting will be May 15, 2019 at 7PM.

J. Adjournment: Chris moved, and Jay seconded a motion to adjourn at 8:28PM.